



PO Box 2374
Revelstoke, BC
V0E2S0
info@bikerevelstoke.org
www.bikerevelstoke.org

LETTER OF UNDERSTANDING

FOR TOUR OPERATORS AND EVENT DIRECTORS

| | |
|-----------------|--|
| COMPANY NAME | |
| CONTACT PERSON | |
| EMAIL | |
| PHONE | |
| COMPANY WEBSITE | |

| PROPOSED TOUR/ EVENT DATE* | NUMBER OF ADULTS (18 and over) | NUMBER OF YOUTH (17 and under) | TOTAL AMOUNT OWING (\$5 per adult per day; \$5 per guide) |
|----------------------------|--------------------------------|--------------------------------|---|
| 1 | | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |

**If over four dates, please include a full list as an addendum to this application.*

Please review the following:

1. The tour operator acknowledges that this document is strictly a Letter of Understanding between the tour operator and the Revelstoke Cycling Association (the managing club of Mt. MacPherson, Boulder Mountain , and Frisby Ridge trails). Permits are to be sought out through RSTBC (Rec Sites and Trails British Columbia).
2. The tour operator has provided full details of the proposed group/event for the RCA to review.



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3. The event direction has ensured the event date(s) is not in conflict with other events.
4. The tour operator agrees to pay a \$5 per day fee for each “guide” on a tour. However in lieu of this, tour operators may purchase an individual RCA membership for each guide OR become a supporter of the RCA through a sponsorship package.
5. The tour operator has agreed to pay the trail use fee of \$5 per participant per day (i.e. a tour held on 2 days will amount to \$10 per participant). NOTE: fees will be waived if the participant has purchased a membership with the RCA in the current calendar year. The fee will also be waived for any participant aged 17 or younger.
6. Trail use fees to be paid in full upon arrival. Payment can be made by cheque or e-transfer (preferred). Please arrange payment with the club treasurer at treasurer@bikerevelstoke.org once your submission has been approved.
7. RCA will be named as Revelstoke Cycling Association to the “additional insured” on the tour operator’s Comprehensive General Liability policy.
8. No shuttling of Mt.Macpherson trails is permitted.
9. The tour operator acknowledges that the RCA will bring any violation of this agreement to the attention of RSTBC with a request that the current operator permit is revoked and future commercial land use permits on RCA trails are not provided to the tour operator.

By signing this document, you are confirming that you have read and understood the above policies of the Revelstoke Cycling Association.

Name: _____

Date: _____

Signature: _____

FOR RCA USE ONLY:

Received by:

Date:

Confirmed: